

## Course Approval Form (Transient Permit Form)

Directions: Complete this form with the courses that you plan to take at your host university/program. Schedule an appointment with your advisor at least two weeks before the deadline and attach supporting documentation (e.g. course description and/or syllabus for each course). Make sure to get alternate courses approved, in case your first choices are not available.

If is your responsibility to contact your advisor if you enroll in courses not listed below. Transfer credit is NOT guaranteed without approval from your advisor. Please ensure that you maintain a copy of this form for your records.

Name: \_\_\_\_\_ School ID: \_\_\_\_\_

Name of the Transcript-Issuing Institution: \_\_\_\_\_

Term:  Fall  Spring  Summer Year: \_\_\_\_\_

Transient Course(s)		Florida Memorial Course(s)	
Prefix/Number	Course Title	Prefix/Number	Course Title

Please be aware that only courses with grade of "C" or better will transfer to Florida Memorial University. This Transient permission form is only valid for the term listed above. After completion of the above courses, you are required to request an official transcript from the above named institution and forward to Registrar's Office at Florida Memorial University.

Student Signature \_\_\_\_\_

Advisor Signature \_\_\_\_\_

Chairperson Signature \_\_\_\_\_

Dean \_\_\_\_\_

Provost/Vice President of Academic Affairs \_\_\_\_\_

Global Citizenship Portal \_\_\_\_\_